

## Fairfield County ADAMH Board

Minutes of the September 23, 2014 Board meeting held at the Fairfield County Utilities office pursuant to notice mailed to all Board members.

Pat Marshall, Chairperson, called the meeting to order at 6:34 pm with a quorum present.

### ROLL CALL

#### PRESENT

Jay Bahnsen, Caryl Caito, Pat Marshall, Robert McDowell, Sheri Perry, Marian Reitano, Erin Roylance, D.O., Jennifer Smith, Jennifer Yancey

#### ABSENT

Sam Hurley, Cheri Russo

#### STAFF

Rhonda Myers, Patti Waits, Nadine Carroll, Jessica Fisher, Jamie Cook

#### GUESTS

Esther Branscome, Becky Edwards, Scott Craft, Trisha Farrar

Chairperson Marshall asked members to review the minutes from August 26, 2014.

### RESOLUTION NO. 9-23-14-1

**Be it resolved upon motion by R. McDowell and second by M. Reitano to approve the minutes from the August 26, 2014 board meeting. Motion was unanimously approved.**

### EXECUTIVE COMMITTEE

Chairperson Marshall shared that the Executive Committee reviewed and accepted the first reading for advise/consent of the contract modification procedure. The committee also reviewed the progress of getting all duties delegated by the Executive Director into the Executive Director's job description. Besides some already in the job description, some are in the Ohio Revised Code and others in the ADAMH Board by-laws. Director Myers advised the committee that she would be asking the board to approve the SFY 2015 ADAMH Board Draft Goals and Management Objectives at the September board meeting. The meeting ended with an executive session for the consideration of personnel matters.

Having discovered that the first reading of the contract modification procedure had actually occurred in August, the motion from the Executive Committee was amended to:

### RESOLUTION NO. 9-23-14-2

**Be it resolved upon motion by S. Perry and second by J. Bahnsen to accept the 03.61.02 Provider Contract Modification Procedure and Attachment A, 03.61.02 Form for Provider Contract Modification Request, for second & final advise/consent readings. Motion was unanimously approved.**

### **COMMUNITY RELATIONS COMMITTEE**

Chairperson McDowell shared highlights from the September 15<sup>th</sup> committee meeting. Reports from the Labor Day Parade, Recovery Summit and Mental Health First Aid Training were heard and the Partners in Recovery Open House was to occur the next day. The committee also heard about the regional Legislative Event on October 3 and the booth at the Fairfield County Fair.

Chairperson McDowell shared information concerning the levy campaign. "Vote for Issue 4 on November 4" is a catchy slogan worth saying often. Campaign Coordinators have met twice, agencies have been informed and equipped to spread the word, a pre-levy survey will be done near the end of September and speaking engagements have been scheduled. A commercial to put on the website has been postponed due to amount of research and time involved. Volunteer recruitment has been slow but hopefully will increase over the next month. Billboards have been designed in Pickerington to promote the expansions of New Horizons and The Recovery Center as well as the levy.

Members of the boards of agencies in the Network of Care are invited to a Levy Kick-off Meeting on September 30 at the ADAMH Board Office. The ADAMH Board will also have a display at the Taste of Pickerington event on October 4.

### **FINANCE COMMITTEE**

Chairperson Perry reviewed the July Financials, noting below average receipts and above average expenses for the month. Notable expenditures for July were the carryover 507 funds that were approved for FY 2014 but not paid before the end of June. The July financials were approved by the committee.

### **RESOLUTION NO. 9-23-14-3**

**Be it resolved upon motion by S. Perry and second by Dr. Roylance to approve the July Financials. Motion was unanimously approved.**

Chairperson Perry shared that Mid-Ohio Psychological Services submitted an appeal for the full amount of MOPS bad debt for FY2013, to be paid from the balance of MOPS' SFY 2013 unearned allocation. Board staff recommended to the committee to deny the appeal. The committee approved to deny MOPS' appeal for extenuating circumstances for paying all of their bad debt. Today Director Myers received an email from Dr. Hedges, Executive Director of MOPS, requesting the opportunity for further discussion. In light of this, the Finance Committee will not submit a motion to the board as previously planned.

Chairperson Perry reviewed a contract modification for Mid-Ohio Psychological Services which concerned monies that were in their appendices for services that were purchased last year, but not this year. They were given an opportunity to reallocate those monies to other services and the board approved this for Substance Use and Evaluation services. MOPS staff stated they wanted to keep it the way it was so Board staff simply subtracted that amount off of the appendices and the Board approved it without the \$7,012 in Substance Use Evaluation services. MOPS subsequently sent in a contract modification request for \$7,000 with these dollars being spread to evaluation services for Youth and Adult non-SMD (amended from Contract Modification #1 to #5).

**RESOLUTION NO. 9-23-14-4**

**Be it resolved upon motion by the Finance Committee to approve the SFY 2015 MOPS contract modification #5 for reallocation of funds. Motion was unanimously approved.**

Chairperson Perry talked about a request from New Horizons Mental Health Services to pay the balance of \$32,470.66 in uncompensated care for FY 2014 and the committee approved it.

**RESOLUTION NO. 9-23-14-5**

**Be it resolved upon motion by the Finance Committee to approve New Horizon's request for the ADAMH Board to pay the balance of New Horizon's uncompensated care for SFY 2014 in the amount of \$32,470.66. Motion was unanimously approved.**

Chairperson Perry asked Director Myers to talk about the Appleseed Contract. PPS IT staff does work for other board agencies and also for other agencies. This contract is for an agency in northern Ohio where work has been done in previous years.

**RESOLUTION NO. 9-23-14-6**

**Be it resolved upon motion by S. Perry and second by Dr. Roylance to approve SFY 2015 PPS-Appleseed Contract. Motion was unanimously approved.**

Chairperson Perry presented the PPS Contract as appears in the packet with the two noted changes.

**RESOLUTION NO. 9-23-14-7**

**Be it resolved upon motion by S. Perry and second by J. Bahnsen to approve the amended PPS contract. Amendments include: 1) remove binding arbitration language added and leave original non-binding arbitration language in the contract, and 2) delete "not" in 13.6, "None of the Parties to this agreement nor the HUB shall not discriminate..." Motion was unanimously approved.**

Chairperson Perry presented a contract to obtain financial consultation services.

**RESOLUTION NO. 9-23-14-8**

**Be it resolved upon motion by S. Perry and second by C. Caito to acknowledge receipt of SFY 2015 Financial Consultant Contract for advise/consent. Motion was unanimously approved.**

Chairperson Perry presented a request from New Horizons for SFY 2015 uncompensated care in the amount of \$154,184.77 with the caveat need to have further discussion and consideration of local advocacy with state and potential cap for future.

**RESOLUTION NO. 9-23-14-9**

**Be it resolved upon motion by S. Perry and second by Dr. Roylance to approve New Horizon's request for SFY 2015 uncompensated care in the amount of \$154,184.77. Motion was unanimously approved.**

**DIRECTOR'S REPORT**

Director Myers gave an update on the projects with regional 507 funding.

- Project Dawn is pending as to a vendor who is willing to partner with the board for this project.
- Director Myers presented Contract Modification #3 with The Recovery Center for Prenatal Care Coordination.
- She updated the board on enhancing the current Emergency Services capacity with New Horizons and 2-1-1.
- The project to increase access to Medication Assisted Treatment has changed from its inception. Fairfield Community Health Center is not in a position to start this so The Recovery Center has agreed to use these monies though needing less for personnel and more on the medication itself.
- OMHAS gave the signal to proceed to locate a vendor to provide Detoxification Treatment for the local system of care rather than to require a regional vendor.
- OHMAS suggested we put the money for Consultation and Planning for State-of-Art Crisis Intervention and Crisis Stabilization into services and they would provide the expertise for free.

**RESOLUTION NO. 9-23-14-10**

**Be it resolved upon motion by Dr. Roylance and second by R. McDowell to approve regional 507 funds for Enhanced Emergency Services for Contract Modification #5 for New Horizons Mental Health Services in the amount of \$105,800 and Contract Modification #2 for 2-1-1 in the amount of \$10,000. Motion was unanimously approved.**

**RESOLUTION NO. 9-23-14-11**

**Be it resolved upon motion by C. Caito and second by J. Bahnsen to approve regional 507 funds for Prenatal Care Coordinator for Contract Modification #3 for The Recovery Center in the amount of \$10,000. Motion was unanimously approved.**

**RESOLUTION NO. 9-23-14-12**

**Be it resolved upon motion by Dr. Roylance and second by J. Bahnsen to approve regional 507 funds for increased access to Medication Assisted Treatment in the amount of \$62,000 for The Recovery Center. Motion was unanimously approved.**

Director Myers shared that last month the board had approved \$25,000 in emergency monies for the Multi-System Youth Program, but no cover sheet could be provided until this meeting.

**RESOLUTION NO. 9-23-14-13**

**Be it resolved upon motion by Dr. Roylance and second by C. Caito to approve the cover sheet of Contract Modification #2 for Fairfield County Family, Adult & Children First Council. Motion was unanimously approved.**

Director Myers asked the board for authority to make non-substantive changes to contract modifications. She also shared a diagram depicting the process for negotiating a contract or contract modification with agencies, legal and the board.

**RESOLUTION NO. 9-23-14-14**

**Be it resolved upon motion by Dr. Roylance and second by R. McDowell to delegate authority to the Executive Director to make non-substantive changes to contract modifications as needed to assure clarity and accuracy. Motion was unanimously approved.**

Director Myers asked the board to proceed with a renewal of Netsmart University for Fairfield County clinicians.

**RESOLUTION NO. 9-23-14-15**

**Be it resolved upon motion by Dr. Roylance and second by J. Yancey to proceed with renewal of Netsmart University for Fairfield County clinicians up to \$9,000 with the caveat that if MOPS demonstrates the need for additional net service to Fairfield County residents, we will add additional capacity. Motion was unanimously approved.**

**RESOLUTION NO. 9-23-14-16**

**Be it resolved upon motion by Dr. Roylance and second by M. Reitano to enter into an executive session pursuant to ORC 121.22G1 for consideration of personnel matters. Motion was unanimously approved.**

**RESOLUTION NO. 9-23-14-17**

**Be it resolved upon motion by J. Yancey and second by C. Caito to adjourn the Executive Session. Motion was unanimously approved.**

**RESOLUTION NO. 9-23-14-18**

**Be it resolved upon motion by R. McDowell and second by J. Smith to receive the August 20, 2014 letter from Mid-Ohio Psychological Services. Motion was unanimously approved.**

**RESOLUTION NO. 9-23-14-19**

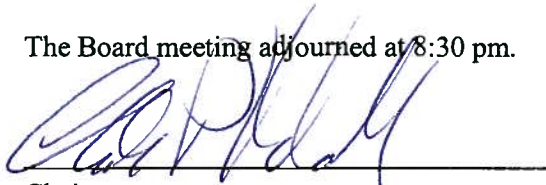
**Be it resolved upon motion by Dr. Roylance and second by S. Perry to approve the Executive Director's evaluation as determined by the board. Motion was unanimously approved.**

**ADJOURNMENT**


**RESOLUTION NO. 9-23-14-20**

**Be it resolved upon motion by Dr. Roylance and second by R. McDowell to adjourn the meeting.  
Motion was unanimously approved.**

The Board meeting adjourned at 8:30 pm.

  
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Chair

  
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Secretary