

## Fairfield County ADAMH Board

Minutes of the February 24, 2015, Board meeting held at the ADAMH Board office pursuant to notice mailed to all Board members.

Pat Marshall, Chairperson, called the meeting to order at 6:30 pm with a quorum present.

### ROLL CALL

#### PRESENT

Jay Bahnsen, Caryl Caito, Pat Marshall, Robert McDowell, Sheri Perry, Marian Reitano, Erin Roylance, D.O., Cheri Russo, Jennifer Smith, Jennifer Yancey

#### ABSENT

Sam Hurley

#### STAFF

Rhonda Myers, Patti Waits, Nadine Carroll, Lynn Porter

#### GUESTS

Esther Branscome, Sharon Mongold, Scott Craft, Suzanne Capitini, Tony Motta, Jodi Wilson, Wayne Campbell, Joe Sidon

Chairperson Marshall asked guests and visitors to introduce themselves.

#### PRESENTATION BY WAYNE CAMPBELL

Wayne presented a short video as a way to tell the board about Tyler's Light. Afterwards he talked about Drug Free Clubs and his work in getting those started in the county's schools. The clubs give privileges and incentives for those who join, both in school and in the community. Membership gives youth a way to say no to drugs. Wayne answered questions from board members afterwards.

Chairperson Marshall asked members to review the minutes from January 27, 2015.

#### RESOLUTION NO. 2-24-15-1

**Be it resolved upon motion by C. Caito and second by M. Reitano to approve the corrected minutes from the January 27, 2015, board meeting. Motion was unanimously approved.**

#### EXECUTIVE COMMITTEE

Concerning board member recruitment, Chairperson Marshall shared that Joe Sidon had been officially appointed by the County Commissioners for a four year term to follow on the heels of Marian Reitano who completes her term at the end of February. Chairperson Marshall presented her with a framed certificate of appreciation for her work on the board. Marian shared her reasons for recommending Joe and he said he was excited to learn about the work of the board.

Chairperson Marshall also shared that Director Myers has an appointment set up with someone to fill the slot of OHMAS alcohol/other drug secondary consumer as well as receiving an application for the OMHAS alcohol/other drug professional.

Chairperson Marshall shared that work continued on developing performance metrics/indicators for the staff positions.

Under new business, Chairperson Marshall shared that a letter from 211/Information & Referral was reviewed that requested that they be permitted to hire a family member of one of the ADAMH board members. It was agreed to work with this and have the board member recuse herself whenever action items concerning 211 were discussed and decided. Director Myers is checking with legal counsel and the Ohio Ethics Commission to make sure all matters are done correctly.

### **DIRECTOR'S REPORT**

Director Myers indicated that due to weather-related cancellation of the Joint Finance & MHA Committees Meeting last week, the following business that would have been conducted at that meeting, is being conducted tonight. Much of it needs completed so that 120 day letters can be sent out by March 1, 2015.

Nadine Carroll, Director of Finance, reviewed the January Financials. She indicated that the revenues and expenses were normal for this time of year.

### **RESOLUTION NO. 2-24-15-2**

**Be it resolved upon motion by Dr. Roylance and second by S. Perry to approve the January 2015 Financials. Motion was unanimously approved.**

Lynn Porter, Clinical Care Coordinator, shared some of the changes to the Continuum of Care since it was approved a year ago. Service areas that will need revising are Prevention and Community Education, Emergency Services/Crisis Intervention, Home-based Services/Family Support, and Recovery Support. The last column is Unmet Needs and we have made some progress in meeting some of those needs.

Lynn explained that we started SFY 2015 doing the same kind of projects with Hot Spot funds as we had in 2014, basically Next Day Crisis Services, Wrap Around and Inpatient. All of those have changed dramatically. Next Day Crisis Services has been used very little since New Horizons' open access has been available. Wrap Around funds were well used during the first six months but we're noticing a decline the past couple of months. Wrap Around is like that though, so it is really hard to judge how much is needed at any one point in time. Expanded Medicaid has really changed the inpatient picture; close to 60% now have insurance. Beds are still hard to find, but once found there are funds to pay for it. So with several months still ahead in SFY 2015 there are funds not being used, which won't be able to be carried over to next year, that we could put towards projects that are unfunded (see revised budget in packet p. 22).

Patti Waits, Family & Consumer Advocate, and Lynn Porter presented the following proposed contract modifications and shared briefly about each program:

- 211/Information & Referral, Financial Guidance and Payeeship Program, \$7,500 This will be funded with reallocated unspent Hot Spot Funds.

- Fairfield Mental Health Consumer Group, Director, Copier, Laptop, Video Projector & Screen, \$25,740
  - Concerns raised by board members included: the qualifications of the director, the need for FMHCG to expand and grow, the need to raise funds to be more self-sufficient and the need for grant writing.
- Lutheran Social Services, Men's Sober Housing, \$19,180. This will be funded with reallocated unspent Hot Spot Funds.
- New Horizons Mental Health Services, Psychiatric Access (\$36,049) and Crisis Intervention Contingency Worker (\$23,086). These will be funded with reallocated unspent Hot Spot Funds.
- The Lighthouse Trauma Crisis Project will also be partially funded by reallocated Hot Spot Funds in the amount of \$ 25,156.

**RESOLUTION NO. 2-24-15-3**

**Be it resolved upon motion by Dr. Roylance and second by C. Caito to approve 1) the revised Hot Spot Budget and new programs contingent upon approval by OMHAS, and 2) to approve Board staff using the \$97,000 inpatient fund to also cover the costs of the hot spot programs not covered with hot spot funds and to also use for wraparound if needed. Motion was unanimously approved.**

**RESOLUTION NO. 2-24-15-4**

**Be it resolved upon motion by Dr. Roylance and second by J. Bahnsen to approve the following contract modifications as revised: 211/I&R – revised (payeeship), FMHCG (director, copier, projector, laptop), Lutheran Social Services (sober housing for men), New Horizons – revised (crisis contingency worker and psychiatric access). Motion was unanimously approved.**

Lynn Porter talked a little about Recovery Oriented System of Care and an upcoming regional training in Athens on April 14, 2015. The ADAMH Board would like to offer 10 stipends at \$200 each for any of our agencies to send staff for this training.

**RESOLUTION NO. 2-24-15-5**

**Be it resolved upon motion by C. Caito and second by J. Bahnsen to approve up to 10 stipends at \$200 each for agency staff to attend the regional Recovery Oriented System of Care training on April 14, 2015 in Athens, Ohio. Full day attendance and certificate of completion is required for reimbursement. Motion was unanimously approved.**

Lynn Porter shared information on the upcoming CIT classes for law enforcement personnel March 16-20. So far 15 have signed up for this 40-hour training. Lynn asked for \$15,000 for this training to provide officer stipends to attend the training and to purchase food.

**RESOLUTION NO. 2-24-15-6**

**Be it resolved upon motion by Dr. Roylance and second by C. Russo to approve up to \$15,000 for law enforcement officer stipends to attend the week long CIT training and Board Staff to purchase food. Event will be held March 16-20, 2015. Motion was unanimously approved.**

Director Myers shared an update on the budgeting process. The numbers provided tonight reflect a continuing transition from funding Medicaid-based services to services and supports that promote recovery and wellness. The Governor's budget has been introduced and includes the continuation of Medicaid expansion as well as a proposal to move Medicaid benefits to a managed care scenario by Jan. 1, 2017 and adding additional services to the Medicaid benefit, without adding additional funding to the budget. OMHAS' vision for the next four years will significantly impact the services/supports the ADAMH Board can/will need to fund. Because first half of SFY 2015 saw a significant reduction in provider billings for sliding fee scale services and agencies were increasingly able to bill Medicaid or other insurance coverage, board staff is recommending that we budget the purchase of services based on SFY 2015 actual projected expenditures.

Director Myers reviewed the assumption for proposed draft budget numbers:

- State and federal revenue is flat ("Hot Spot" dollars are anticipated to continue, but "507" dollars are not.)
- The ECMH, Harold Rogers, Re-Entry and SPF-SIG grants have ended.
- Some grant and 507-related program elements are proposed to continue for SFY 2016 using other funds.
- Dollars for Purchase of Service services were calculated by annualizing SFY 2015 expenditures and adding 10%.
- Court related consultation funds are proposed to be distributed to referral sources (instead of to one agency) for SFY 2016 and then putting into place a system-wide resource for the following year (SFY 2017).
- A Purchase of Service Risk Pool of funds (taken from reserves and added to the restricted reserves) is proposed for core services that agencies can draw on if needed.
- A Service Stability Reserve (taken from reserves and added to the restricted reserves) is proposed to assure continuity of funding from July 1-Dec 31, 2015 regardless of the outcome of state budget deliberations.
- FMHCG will be submitting a proposal by June 1, 2015 so the SFY 2015 allocation was used a placeholder for now.
- Additional prevention and wellness services will be proposed after a Prevention-Specific Needs Assessment is conducted.
- Anticipated changes at the state will continue to significantly impact local services.
- Additional allocations will be made over the coming months using Continuum of Care services for priority populations as identified in the Community Plan.

Nadine Carroll presented the Budget Summary that included a breakdown of expected revenue and expenses for SFY 2016.

#### **RESOLUTION NO. 2-24-15-7**

**Be it resolved upon motion by Dr. Roylance and second by C. Caito to approve the SFY 2016 Draft Revenue/Expense Budget. Motion was unanimously approved.**

**RESOLUTION NO. 2-24-15-8**

**Be it resolved upon motion by J. Yancey and second by R. McDowell to approve moving \$1,190,973 from Unallocated Reserves to Restricted Reserves for Purchase of Service Risk Pool and Service Stability Reserve. Motion was unanimously approved.**

Patti Waits and Lynn Porter went over the agency proposals for funding for SFY 2016.

- **Big Brothers Big Sisters**, Health Directions – Youth Mentoring, requested \$60,000, board staff recommended \$60,000
- **211/Information & Referral**, Crisis Hotline, Payeeship Program, Outreach Specialist & Suicide Prevention Coalition Coordination, requested \$94,500, board staff recommended \$94,500
- **Family Adult & Children First Council**, Multi-System Youth Coordination & Wrap Around Services, requested \$103,828, board staff recommended \$103,828
- **The Lighthouse**, Counseling & CPST for Survivors of Domestic Violence and their children, Trauma Informed Crisis Services to Women and Children, Crisis Intervention for Sexual Assault Victims, Child Care, requested \$158,451, board staff recommended \$137,176
- **Lutheran Social Services**, Housing Specialist, Crisis/Transitional Housing out of ABH, Sober Housing, requested \$105,812, board staff recommended \$120,812 (\$15,000 set aside added for possible repairs or additional costs for those residing in our houses or apartments)
- **Mental Health America**, Pro Bono Counseling and Perinatal Outreach & Encouragement for Moms Support Group, requested \$15,000, board staff recommended \$15,000
- **New Horizons Mental Health Services**, an array of ongoing, transitional and broad-based services for children and adults SMD/SED and general population, requested \$1,081,482.40, board staff recommended \$660,127
- **Mid-Ohio Psychological Services**, Sexually Abusive Behavior, Aggression Management, Evaluation/Assessment Program, Youth Mentoring Program and Fairfield County Court Program, requested \$259,762, board staff recommended \$151,955
- **The Recovery Center**, Treatment, Sub-Acute Detox, Lab Work, Prevention, requested \$701,538 board staff recommended \$352,256
- **Tyler's Light**, Fairfield County Services & Family Support, requested \$55,000, board staff recommended \$55,000

**RESOLUTION NO. 2-24-15-9**

**Be it resolved upon motion by C. Russo and second by R. McDowell to approve the draft SFY 2016 agency-specific contract recommendations excluding new non-Hot Spot programs. Motion was unanimously approved.**

**Given additional clarifications/information requested by Board Members, all new, non-Hot Spot funded programs will be further discussed at the March 24, 2015 Board meeting.**

Director Myers reviewed proposed changes to the boilerplate contract.

**RESOLUTION NO. 2-24-15-10**

**Be it resolved upon motion by J. Bahnsen and second by C. Caito to approve the draft SFY 2016 Boilerplate Contract Language. Motion was unanimously approved.**

Patti Waits reviewed the agency-specific contract language pages for each agency (Big Brothers Big Sisters, FACFC, 211/Information & Referral, The Lighthouse, Mid-Ohio Psychological Services, New Horizons Mental Health Services, and The Recovery Center), highlighting changes from SFY 2015.

**RESOLUTION NO. 2-24-15-11**

**Be it resolved upon motion by J. Bahnsen and second by J. Yancey to approve the draft SFY 2016 agency-specific contract language recommendations excluding new non-Hot Spot programs. Motion was unanimously approved.**

Director Myers shared a letter from Grace Haven Ministries indicating that they would not be applying for SFY 2016 funds. She also shared where Grace Haven stands as to their 2014 audit.

Director Myers shared a request to sign assurances as a partner with the Community Connectors Grant.

**RESOLUTION NO. 2-24-15-12**

**Be it resolved upon motion by C. Russo and second by C. Caito to approve the Executive Director to sign the Community Connectors Grant assurances. Motion was unanimously approved.**

Director Myers shared information about the Harold Rogers Grant and the need to develop a website and presented two proposals for the board's consideration, one from Martin Barker and one from Community Research Partners.

**RESOLUTION NO. 2-24-15-13**

**Be it resolved upon motion by J. Yancey and second by J. Bahnsen to approve the proposed budget of \$24,000 with Community Research Partners for developing a website as part of the Harold Rogers Grant. Motion was unanimously approved.**

Director Myers gave updates on personnel. She indicated it was with regret that she announced that Jamie Cook will not be coming back on staff following maternity leave. However, she added that Jamie has indicated she is willing to conduct Mental Health First Aid classes and other projects on a contract basis. Nadine Carroll will change positions and be doing a combination of bill paying and PR activities and a new Director of Finance will be sought over the next month.

**CHAIRPERSON'S REPORT**

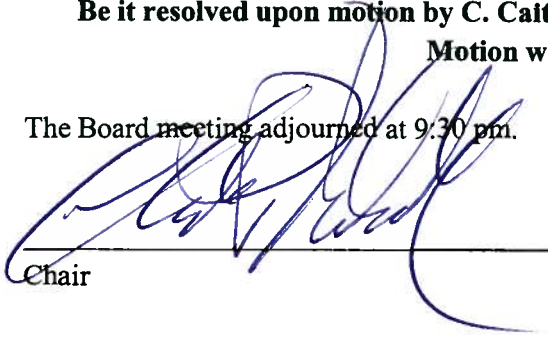
Chairperson Marshall thanked Marian Reitano again for her work on the board the last four years.

**ADJOURNMENT**

**RESOLUTION NO. 2-24-15-14**

**Be it resolved upon motion by C. Caito and second by Dr. Roylance to adjourn the meeting.  
Motion was unanimously approved.**

The Board meeting adjourned at 9:30 pm.



Chair



Secretary