

Fairfield County ADAMH Board

Minutes of the January 28, 2014, Board meeting held at 6:10 p.m. at the board office pursuant to notice mailed to all Board members.

ROLL CALL

PRESENT

Caryl Caito, Sam Hurley, Pat Marshall, Robert McDowell, Sheri Perry, Erin Roylance, D.O., Cheri Russo

ABSENT

Jay Bahnsen, Marian Reitano, Jennifer Smith, Jonathan Van Linge

STAFF

Rhonda Myers, Nadine Carroll, Lynn Porter, Patti Waits, Jamie Cook, Jessica Fisher, Martha Pool

GUESTS

Suzanne Pelletier-Capitini, Scott Craft, Ph.D., Toni Ashton, Becky Edwards, Esther Branscome, Tony Motta, Trisha Farrar, Tessie Swain, Loretta Phalen, Chelsea VanCuren, Becky Longnecker, Anna Tobin

INTRODUCTION OF GUESTS AND VISITORS

Chairperson Marshall asked guests to introduce themselves.

SFY 2015 Contract Presentations

The following persons provided an overview of the agency they represented, telling us about the clients they serve and the programs they provide. They also gave rationale for the funding they were requesting from the ADAMH Board. (handouts from some of the agencies are included with board packet materials)

Lutheran Social Services – Becky Longnecker

Mid-Ohio Psychological Services – Scott Craft, Ph.D.

The Recovery Center – Trisha Farrar

Grace Haven Ministries – Loretta Phalen

The Light House – Suzanne Pelletier-Capitini

Fairfield County Family, Adult & Children First Council – Becky Edwards & Tessie Swain

Fairfield Mental Health Consumer Group – Esther Branscome

New Horizons Mental Health Services – Tony Motta

Fairfield County Big Brothers Big Sisters – Anna Tobin

BOARD MINUTES

Chairperson Marshall asked board members to review the December 2013 minutes.

RESOLUTION NO. 1-28-14-1

Be it resolved upon motion by S. Hurley and second by C. Russo to approve the December 2013 board minutes. Motion was unanimously approved.

COMMUNITY RELATIONS COMMITTEE

Robert McDowell, Chairperson, summarized the committee meeting on January 21. They had reviewed the activities over the past couple of months, discussed more details concerning the Annual Dinner on May 20, 2014, talked about agencies updating their letterhead and brochures with the ADAMH Board logo and about a letter to the editor that Jamie Cook, staff, had prepared to commend the Lancaster Eagle Gazette and Spencer Roush for the article, "Social stigma stifles mental health progress." The committee also discussed the plans for putting a levy on the ballot in the fall of 2014.

RESOLUTION NO. 1-28-14-2

Be it resolved upon motion by R. McDowell and second by S. Perry to place a renewal levy on the fall 2014 ballot. Motion was unanimously approved.

MENTAL HEALTH & ADDICTION (MHA) COMMITTEE

Dr. Roylance, Chairperson, gave an overview of the final executive summary by OrangeBoy that included five areas of needs in the community as well as four levels of funding recommendations. She also shared the ADAMH Board Strategic Plan that was developed by board staff. It contains five goals, objectives for each goal along with performance measures and outcomes. Dr. Roylance then asked Director Myers to talk about the Community Plan that had been written based on the work the committee had done this past fall and the strategic plan. Director Myers reviewed the Community Plan and also shared a document from OACBHA that describes a client who needs behavioral health services and his journey to recovery which depends on both Medicaid and Non-Medicaid services.

RESOLUTION NO. 1-28-14-3

Be it resolved upon motion by Dr. Roylance and second by C. Caito to approve the SFY 2014-2015 Community Plan with the understanding that formal consultation with the County Commission is underway and revisions may be needed. Motion was unanimously approved.

FINANCE COMMITTEE

Sheri Perry, Chairperson, summarized the financial picture for both November and December 2013.

RESOLUTION NO. 1-28-14-4

Be it resolved upon motion from the Finance Committee to approve the November 2013 Financials. Motion was unanimously approved.

RESOLUTION NO. 1-28-14-5

Be it resolved upon motion from the Finance Committee to approve the December 2013 Financials. Motion was unanimously approved.

Sheri talked about some repair needs for the East Main St. homes to maintain them.

RESOLUTION NO. 1-28-14-6

Be it resolved upon motion by the Finance Committee to approve Lutheran Social Services' Patriot Pride Service to make proposed updates/repairs to the East Main Street Complex. Motion was unanimously approved.

Sheri shared that due to internal changes at The Recovery Center, they are behind and request an extension for their audit report.

RESOLUTION NO. 1-28-14-7

Be it resolved upon motion by the Finance Committee to approve The Recovery Center's request to extend the deadline for the Board to receive their SFY 2013 Financial Audit to February 15, 2014. Motion was unanimously approved.

Sheri explained a request from Grace Haven Ministries to change from paying for actual bed days to paying for capacity.

RESOLUTION NO. 1-28-14-8

Be it resolved upon motion by the Finance Committee to approve Grace Haven's request and the contract addendum to change the manner in which Grace Haven invoices the Board, and the Board pays Grace Haven from a monthly amount per person served to a flat quarterly allocation. Motion was unanimously approved.

Sheri reported that Mid-Ohio Psychological Services had requested a change in the unit rate for report writing. The committee is referring this matter to the MHA Committee.

Sheri shared that funds from a ReEntry Grant which was renewed this year need to be allocated.

RESOLUTION NO. 1-28-14-9

Be it resolved upon motion by the Finance Committee to add SFY 2014 ReEntry Grant funds in the amount of \$23,500 to the New Horizons' contract. Motion was unanimously approved.

Sheri reported that the audit for the Fairfield Mental Health Consumer Group had been received. It contains some findings but they have a plan to correct these.

RESOLUTION NO. 1-28-14-10

Be it resolved upon motion by S. Perry and second by Dr. Roylance to acknowledge receipt of the audit of the Fairfield Mental Health Consumer Group. Motion was unanimously approved.

Sheri presented a revised system budget to the board. It reflects all of the changes/additions that have occurred since the budget was approved in the spring of 2013.

RESOLUTION NO. 1-28-14-11

Be it resolved upon motion by S. Perry and second by C. Russo to approve the SFY 2014 updated system budget. Motion was unanimously approved.

Sheri reported that extra Hot Spot funds were received.

RESOLUTION NO. 1-28-14-12

Be it resolved upon motion from the Finance Committee to approve additional Hot Spot funds received, in the amount of \$9,737.00, be added to the SFY 2014 funds allocated for private inpatient psychiatric hospital services. Motion was unanimously approved.

Sheri reported the request to fund the Photography Project, which received partial funding from the Fairfield Foundation.

RESOLUTION NO. 1-28-14-13

Be it resolved upon motion by the Finance Committee to fund the Photography Project request in the amount of \$3,000.00. Motion was unanimously approved.

Sheri shared that contract materials were posted on a password protected website and that board members should take some time to review these materials. Staff would be reviewing them by February 5 to make sure all items were included. There will be a joint meeting of the Finance Committee and MHA Committee on February 19 at 6:30 pm to consider funding the proposals.

Sheri reported that the Hope Grant received by Fairfield Co. Job & Family Services is looking for someone to manage this grant and while the ADAMH Board has been asked, Director Myers does not feel we have enough capacity to do this at this time.

For the board's information, New Horizons requested an extension on the time they can send billings in for FY13 due to internal reasons. Currently the Director of Finance has closed the books and is preparing reports. After SFY 2013 reconciliations are complete, this request can be revisited for all agencies if funds remain.

Sheri reported that it is important to get our new logo out in the public's eye since it is a levy year, the committee agreed to help agencies update their letterhead and brochures with additional funds.

RESOLUTION NO. 1-28-14-14

Be it resolved upon motion by the Finance Committee to 1) allow up to \$1,500 per agency to be used to update brochures and letterhead to display the newest version of the Board name and/or logo, and 2) that forms of agency self-promotion bearing our logo will be considered for payment out of the \$1,500 on a case-by-case basis with payment subject to Board Staff's discretion. Motion was unanimously approved.

Sheri reported that Mid-Ohio Psychological Services has run into some difficulties in obtaining the additional coverage for Molestation and Sexual Abuse but is working to overcome the obstacles.

DIRECTOR'S REPORT

Director Myers introduced Jessica Fisher, data analyst intern for the Harold Rogers Prescription Drug Monitoring Grant. She presented the 2012 Annual Report. She told the board that there would be a video conferencing demonstration tomorrow afternoon with some of the agencies. She also mentioned the possibility of funding purchase of service agencies differently in the future due to changes in funding. She would talk more about this with agencies during the regular CHC meetings.

Director Myers reported that we will probably be able to keep the 507 funds this year but that they probably won't be available next year. We were looking at some sort of cut in Substance Abuse, Prevention and Treatment funds this year but that probably won't happen until next year either.

CHAIRPERSON'S REPORT

Chairperson Marshall thanked the board staff and committee members for their work.

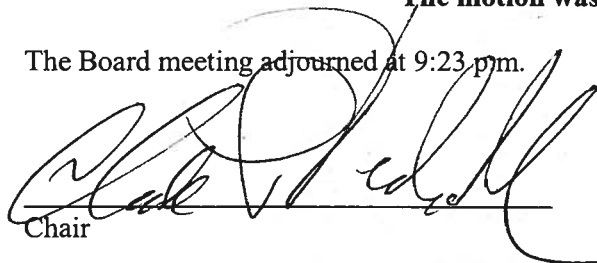
ADJOURNMENT

RESOLUTION NO. 12-17-13-15

Be it resolved, upon motion by Dr. Roylance and second by S. Perry to adjourn the Board meeting.

The motion was unanimously approved.

The Board meeting adjourned at 9:23 pm.


Chair


Secretary

