

Fairfield County ADAMH Board

Minutes of the January 27, 2015, Board meeting held at the ADAMH Board office pursuant to notice mailed to all Board members.

Pat Marshall, Chairperson, called the meeting to order at 6:33 pm with a quorum present.

ROLL CALL

PRESENT

Jay Bahnsen, Caryl Caito, Sam Hurley, Pat Marshall, Robert McDowell, Marian Reitano, Jennifer Smith, Jennifer Yancey

ABSENT

Sheri Perry, Erin Roylance, D.O., Cheri Russo

STAFF

Rhonda Myers, Patti Waits, Nadine Carroll, Lynn Porter, Martha Pool

GUESTS

Esther Branscome, Scott Craft, Trisha Farrar, Suzanne Capitini, Tony Motta, Linda Disbennet, Todd Aubry

Chairperson Marshall asked members to review the minutes from December 9, 2014. There were two corrections.

RESOLUTION NO. 1-27-15-1

Be it resolved upon motion by J. Yancey and second by C. Caito to approve the corrected minutes from the December 9, 2014 board meeting. Motion was unanimously approved.

COMMUNITY RELATIONS COMMITTEE

Jennifer Smith shared items that were discussed at their committee meeting. They reviewed the 2013 Annual Report and were told that there were plans for a more in-depth report for the 2014 Annual Report. Since Jamie Cook is on maternity leave, others are keeping social media updated in her absence, in addition to the posts Jamie set prior to the start of her leave. Directory Myers shared about planning for 2015-16 and how/what services we are currently providing are changing. The committee also heard a report on board member advertisements. As for Advocacy opportunities, Director Myers planned to attend the Legislative Day on January 27. She also felt the need to have more advocacy around the issue of Medicare, which doesn't pay as much towards behavioral healthcare so there is a growing number who need services but can't afford them. The Committee heard about the Suicide Coalition's first meeting, a mentoring grant aimed at youth in grades 5-9 that we are collaborating with other agencies to apply for, Crisis Intervention Training scheduled for March and the Photography Project's presentation at the ADAMH Board's Annual Dinner in May. The committee also gave a few suggestions for blogs. No action items were proposed.

FINANCE COMMITTEE

Director Myers summarized the Finance Committee meeting. She shared progress on the financial system. The New Horizon's Granville Pike Lease was reviewed and approved by the committee.

RESOLUTION NO. 1-27-15-2

Be it resolved upon motion by the Finance Committee to approve New Horizon's lease. Motion was unanimously approved.

Director Myers directed board members to look at a new report which gives clearer indications of how much money has been expended for each agency for the current fiscal year. Finance Director, Nadine Carroll, cautioned board members that these numbers are not final; there is more work to be done before the figures can really be counted on: she balances with the county each month as required. However, it is the internal fund balances that are not yet accurate as they still contain prior fiscal year expenses. After all updates are completed and fund balances are accurate, then the revised monthly financials will need to be approved by the Board. The Committee reviewed and approved the November and December Financials.

RESOLUTION NO. 1-27-15-3

Be it resolved upon motion by the Finance Committee to approve the November 2014 Financials. Motion was unanimously approved.

RESOLUTION NO. 1-27-15-4

Be it resolved upon motion by the Finance Committee to approve the December 2014 Financials. Motion was unanimously approved.

Director Myers presented two projects that were funded for a year last spring and need a little more money to finish the current fiscal year. The committee reviewed and approved these.

RESOLUTION NO. 1-27-15-5

Be it resolved upon motion by the Finance Committee to approve Contract Modification #2 for Big Brothers Big Sisters in the amount of \$6,534 for the mentoring program to complete its work in FY'15. Motion was unanimously approved.

RESOLUTION NO. 1-27-15-6

Be it resolved upon motion by the Finance Committee to approve Contract Modification #3 for The Lighthouse in the amount of \$2,595.37 for the Trauma Informed Crisis Intervention to complete its work in FY'15. Motion was unanimously approved.

Director Myers shared the work of a collaboration of agencies working on obtaining an Ohio Department of Education Community Connectors Grant for space at the mall that will have structured mentoring for grades 5-9 and a way to get mental health and substance abuse info disseminated. The committee approved funds for helping write this grant.

RESOLUTION NO. 1-27-15-7

Be it resolved upon motion by the Finance Committee to approve \$1000 for grant writing costs for a collaborative Education Community Connectors Grant. Motion was unanimously approved.

Director Myers shared the gambling plan that needs to be submitted to the state and talked about what was being provided now and other things that are in the plan for the future. The committee approved the plan.

RESOLUTION NO. 1-27-15-8

Be it resolved upon motion by the Finance Committee to approve \$38,402 for expenses specified in the gambling plan. Motion was unanimously approved.

Director Myers talked a little bit about the conversation around reduced expenditure reallocations and reduced expenses for private hospitals because we are unable to access private beds as in the past. Into the mix came discussion on the future ramifications of Medicaid expansion and Medicare. Board staff will set up meetings with the agencies to talk further about services to use unspent allocations.

Director Myers shared that the Fairfield Mental Health Consumer Group is requesting funds to hire an executive director and a small amount for travel expenses to travel to other counties with successful consumer groups to get ideas to help their group. The committee asked that FMHCG come back in February and present the case for the executive director. The committee approved funding for the travel expenses as requested.

RESOLUTION NO. 1-27-15-9

Be it resolved upon motion by the Finance Committee to approve \$2,500 for van rental/mileage and travel costs for FMHCG. Motion was unanimously approved.

Director Myers explained that some agencies have outstanding FY'14 items to bill and with reduced non-Medicaid services it would benefit the Board and the agencies to allow the agencies a specified period in the near future to bill for the additional SFY 2014 services. The committee approved this.

RESOLUTION NO. 1-27-15-10

Be it resolved upon motion by the Finance Committee to approve giving agencies additional time to submit FY'14 bills. Motion was unanimously approved.

Director Myers shared that the Finance committee approved a motion to transfer sick leave to a coworker who has exhausted all paid leave while on medical leave.

RESOLUTION NO. 1-27-15-11

Be it resolved upon motion by the Finance Committee to approve Board staff to transfer sick leave to a coworker who has exhausted all paid leave while on medical leave with the understanding that it will be fully documented. Motion was unanimously approved.

POLICY COMMITTEE

Chairperson Caryl Caito reported that no committee meeting had been held but the committee had policies and procedures ready for a second and final reading, waiving the third reading.

RESOLUTION NO. 1-27-15-12

Be it resolved upon motion by S. Hurley and second by J. Yancey to approve the second and final reading (waiving the third reading) of the following policies: 01.28 Board Civil Rights Policy, 04.01 Community Relations Policy and 03.21 Wrap Around Funds Policy. Motion was unanimously approved.

RESOLUTION NO. 1-27-15-13

Be it resolved upon motion by J. Bahnsen and second by J. Smith to approve the second and final reading (waiving the third read) for advise/consent of the following procedure: 03.21.01 Wrap Around Funds Procedure with Attachment A to 03.21.01 Wrap Around Funds Procedure. Motion was unanimously approved.

DIRECTOR'S REPORT

Director Myers reported that staff has completed the 2015 Community Plan. A draft version was sent out over the weekend, with some pieces still pending. The final pieces were distributed and reviewed at the Board meeting.

RESOLUTION NO. 1-27-15-14

Be it resolved upon motion by J. Smith and second by R. McDowell to approve the 01-27-15 version of the SFY 2015 Community Plan. Motion was unanimously approved.

Director Myers shared that they had actually seen the proposed Housing Plan in December but asked that they approve it now.

RESOLUTION NO. 1-27-15-15

Be it resolved upon motion by C. Caito and second by M. Reitano to approve the SFY 2015 ADAMH Board Housing Strategic Plan. Motion was unanimously approved.

Director Myers talked a little more about the plans of the Education Community Connectors Grant and involvement through in-kind contributions of the Executive Director's time in the leadership group, Mental Health First Aid Training for volunteers, and some prevention programming all totaling up to \$10,000. She asked the board to approve this and sending a letter of support from the ADAMH Board for this project.

RESOLUTION NO. 1-27-15-16

Be it resolved upon motion by J. Bahnsen and second by M. Reitano to approve sending a letter of support from the ADAMH Board for the Community Connectors grant that includes in-kind contributions of up to \$10,000 that includes Executive Director's time in leadership group,

provision of Mental Health First Aid Training for volunteers and provision of selected prevention services. Motion was unanimously approved.

Chairperson Marshall asked if the guests had any comments. None.

EXECUTIVE COMMITTEE

Chairperson Marshall shared that the committee reviewed a letter to Grace Haven Ministries based on a conversation between board staff and Executive Director Shanna Littleton. No changes were made to the letter.

The Executive Committee reviewed potential board members. Marian Reitano recommended Mr. Joseph Sidon to fill her spot on the board when her term is over. The committee approved recommending him as new board member.

Chairpersons Marshall shared information from the First Suicide Coalition Meeting held on Jan. 8. It was well attended and there was much interest/concern.

RESOLUTION NO. 1-27-15-17

Be it resolved upon motion by C. Caito and second by J. Bahnsen to go into Executive Session pursuant to Ohio Revised Code 121.22 (G)(1) for the consideration of personnel matters. Roll Call vote: Bahnsen, aye; Caito, aye; Hurley, aye; Marshall, aye; McDowell, aye; Reitano, aye; Smith, aye; and Yancey, aye. Motion was unanimously approved.

RESOLUTION NO. 1-27-15-18

Be it resolved upon motion by J. Bahnsen and second by M. Reitano to adjourn from Executive Session pursuant to Ohio Revised Code Section 121.22 (G)(1). Roll Call vote: Bahnsen, aye; Caito, aye; Hurley, aye; Marshall, aye; McDowell, aye; Reitano, aye; Smith, aye; and Yancey, aye. Motion was unanimously approved.

The Executive Committee shared a request from MOPS Board Chair Weedy. After discussion the following action was advanced.

RESOLUTION NO. 1-27-15-19

Be it resolved upon motion by R. McDowell and second by J. Yancey that the ADAMH Board respectfully declines to participate in the discussions proposed by MOPS Chair Weedy and has directed Board Chair Marshall to advise Chair Weedy accordingly. Motion was unanimously approved.

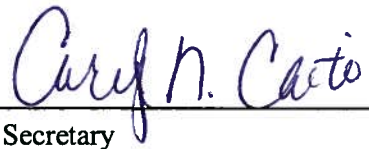
ADJOURNMENT

RESOLUTION NO. 1-27-15-20

Be it resolved upon motion by M. Reitano and second by J. Bahnsen to adjourn the meeting. Motion was unanimously approved.

The Board meeting adjourned at 8:20 pm


Chair


Secretary