

Fairfield County ADAMH Board

Minutes of the March 28, 2017, Board meeting held at ADAMH Board office, pursuant to notice mailed to all Board members.

Sheri Perry, Vice-Chair, called the meeting to order at 6:30 pm with a quorum present.

ROLL CALL

PRESENT

Jodi Andes, Jonathan McCombs, Ph.D., Joe Palmer, Sheri Perry, Jean Reed, Joseph Sidon, Jennifer Smith, Jennifer Yancey

ABSENT:

Erin Roylance, D.O., Trisha Whetstone

STAFF

Rhonda Myers, Nadine Carroll, David Stretton, Ph.D., Maureen Keller, Toni Ashton, Martha Pool

GUESTS

None

Vice-Chairperson Perry asked the board members to review the February 28, 2017, board minutes. Two corrections were made to them: The word "increase" was changed to "decrease" in Resolution 2-28-17-11 and Fairfield Mental Health Consumer Group and Lutheran Social Services were added to the list of agencies in Resolution 2-28-17-13.

RESOLUTION NO. 3-28-17-1

Be it resolved upon motion by S. Perry and second by J. Palmer to approve the corrected minutes from the February 28, 2017, board meeting. Motion was unanimously approved.

MENTAL HEALTH & ADDICTION (MHA) COMMITTEE

Jean Reed reported that the MHA Committee had discussed and approved several proposals relating to the Pickerington/Violet Township crisis intervention project. Director Myers explained two grant opportunities for the board, one of which included this project.

RESOLUTION NO. 3-28-17-2

Be it resolved upon motion by the MHA Committee to approve the 2017 Contract Modification #8 for New Horizons Mental Health Services for the purpose of moving \$2,806 from the Critical Needs Project to the Pickerington/Violet Township Crisis Intervention project contingent upon approval by the Prosecutor's Office. Motion was unanimously approved.

RESOLUTION NO. 3-28-17-3

Be it resolved upon motion by the MHA Committee to move \$10,958 from the SFY 2018 Crisis Reserve fund to New Horizons Mental Health Services for the Pickerington/Violet Township Crisis Project. Motion was unanimously approved.

No objections were offered concerning BJA Grant participation.

The MHA Committee reviewed and approved reallocation of funds from one line item to another in the SFY 2017 Contract Modification for Mid-Ohio Psychological Services with no increase/decrease in funding.

RESOLUTION NO. 3-28-17-4

Be it resolved upon motion by the MHA Committee to approve the SFY 2017 Contract Modification #4 to Mid-Ohio Psychological Services in the amount of \$1,204 from General Sliding Fee Scale Services type Individual MH Community Support to service type BH Counseling/Therapy (MH Group) contingent upon approval by the Prosecutor's Office. Motion was unanimously approved.

The MHA Committee reviewed and approved reallocation of funds from one line item to several others for The Lighthouse with no increase/decrease in funding.

RESOLUTION NO. 3-28-17-5

Be it resolved upon motion by the MHA Committee to approve SFY 2017 Contract Modification #3 to The Lighthouse to: 1) Decrease Line item Community Psychiatric Support Group by \$12,995, 2) Increase Mental Health Assessment Non-Physician by \$2,680, 3) Increase Behavioral Health Counseling Individual by \$9,195, and 4) Increase Behavioral Health Counseling Group by \$1,120, contingent upon approval by the Prosecutor's Office. Motion was unanimously approved.

The MHA Committee had a lengthy discussion about New Horizons Contract Modification #3. Sheri Perry shared a summary of that discussion with the board. Two parts involved reallocating funds between line items and a third piece was adding money from the Board's Contingency Fund to CPST. They did approve the contract modification.

RESOLUTION NO. 3-28-17-6

Be it resolved upon motion by the MHA Committee to approve the SFY 2017 Contract Modification #9 to New Horizons Mental Health Services to: 1) Move \$15,850 from Procedure Code 90863 MH Pharmacy Management (Med/Som) into Procedure Code H0036 MH Ind. Community Psychiatric Support, 2) Move \$25,000 from Procedure Code M2249 Community Residence into Procedure Code H0036 MH Ind. Community Psychiatric Support with the understanding that should New Horizons incur additional expenses in this line item no additional funds will be requested or expected from ADAMH, and 3) Add an additional \$19,149.01 from the SFY 2017 services contingency funds into Procedure Code H0036 MH Ind. Community Psychiatric Support, contingent upon approval by the Prosecutor's Office. Motion was unanimously approved.

The MHA Committee reviewed and approved a request from the ReEntry Coalition to reallocate funds within their contract with no increase or decrease of the total.

RESOLUTION NO. 3-28-17-7

Be it resolved upon motion by the MHA Committee to approve the SFY 2017 Contract Modification #1 to the ReEntry Contract to: 1) Move funds in the amount of \$15,00.00 from Birth Certificates/IDs into housing, 2) Move \$11,250 from Clothing into \$3,600 Transportation and \$7,650 Housing, and 3) Allow treatment dollars to be utilized to purchase services from The Recovery Center, Mid-Ohio Psychological Services and New Horizons rather than just by The Recovery Center, contingent upon approval by the Prosecutor's Office. Motion was unanimously approved.

The MHA Committee reviewed the request from the Athens-Hocking-Vinton 317 Board to support the Adam-Amanda Mental Health Rehabilitation Center. The committee approved sending a general letter of support.

RESOLUTION NO. 3-28-17-8

Be it resolved upon motion by the MHA Committee to approve the Executive Director sending a letter of general support. Motion was unanimously approved.

FINANCE COMMITTEE

Chairperson Perry reported that the Finance Committee reviewed and approved the January & February 2017 Financials. She pointed out that the financials are now beginning to show a deficit balance as was expected.

RESOLUTION NO. 3-28-17-9

Be it resolved upon motion by the Finance Committee to approve the January & February 2017 month end financials as presented. Motion was unanimously approved.

The committee reviewed the 2016 audits from Mental Health America of Franklin County, Fairfield Mental Health Consumer Group, The Lighthouse and Mid-Ohio Psychological Services and noted that Fairfield County Family, Adult & Children First Council's audit was part of the Fairfield County audit that is received each year. No significant issues were found among these audits.

RESOLUTION NO. 3-28-17-10

Be it resolved upon motion by the Finance Committee to acknowledge receipt of the 2016 Agency Audits for the following agencies: Mental Health America of Franklin County, Fairfield Mental Health Consumer Group, The Lighthouse and Mid-Ohio Psychological Services. Motion was unanimously approved.

The Finance Committee was updated about two CPT Coders who will be contacting agencies before submitting a proposal to provide consultation to the agencies to help them in the transition before and after July 1 to new billing codes.

Director Myers also shared with the Finance Committee an update on contracts under \$5,000 that she approved as follows: Heisel Presentation Contract for \$2,000, Greenlee Presentation Contract for \$300, bautista Presentation Contract for \$300, and the Erie-Ottawa ADAMHS Board for PPS work \$75/hr and for up to \$4,999.

The Finance Committee reviewed and approved SFY 2017 Contract Modification #4 for Fairfield Mental Health Consumer Group for upgrading of their fire suppression equipment.

RESOLUTION NO. 3-28-17-11

Be it resolved upon motion by the Finance Committee to approve SFY 2017 Contract Modification for Fairfield Mental Health Consumer Group up to the amount of \$810 for the purpose of upgrading fire suppression equipment contingent upon approval by the Prosecutor's Office. Motion was unanimously approved.

Following the committee meeting, board staff completed the agency specific language (Attachment 3) to reflect the committee's decisions.

The Finance Committee reviewed and approved SFY 2017 Contract Modification #1 to remove programming services from that contract.

RESOLUTION NO. 3-28-17-12

Be it resolved upon motion by the Finance Committee to approve the SFY 2017 Communications Contract Modification #1 to remove programming services from the contract. Motion was unanimously approved.

The Finance Committee reviewed and approved a revision to the PPS Contract that added Athens-Hocking-Vinton 317 Board as a fourth partner.

RESOLUTION NO. 3-28-17-13

Be it resolved upon motion by the Finance Committee to approve Contract Modification #1 for Public Private Solutions (PPS) Contract to include the Athens-Hocking-Vinton 317 Board as a PPS Partner: 1) for the time period December 1, 2016 to June 30, 2017 for a total amount of \$216,993, 2) with the understanding each participating partner will pay an equal cost of 31,664.81 for this time period, and that a reconciliation of actual versus estimated expenses will be performed at the close of Fiscal Year 2017 with the understanding actual expenses will be +/-5%; contract contingent upon approval by the Prosecutor's Office. Motion was unanimously approved.

The Finance Committee reviewed and approved two purchases to upgrade from two to one computer server and also upgrades to seven workstations.

RESOLUTION NO. 3-28-17-14

Be it resolved upon motion by the Finance Committee to purchase one computer server with two different operating systems up to a total cost of \$9,762.92 (+/-5%). Motion was unanimously approved.

RESOLUTION NO. 3-28-17-15

Be it resolved upon motion by the Finance Committee to update seven (7) computer workstations for a cost up to \$1,728.96 per workstation and for a total cost of up to \$12,102 (+/-5%). Motion was unanimously approved.

DIRECTOR'S REPORT

Director Myers shared the schedule of proposed Board and Committee Meetings for April 2017. The Annual Dinner takes place May 23 and we will only have committee meetings in May if absolutely needed.

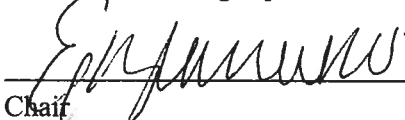
The Community Plan needs updated by the end of June and staff will work on that so it can be sent out in early June for your review. In addition we have an inventory update and as part of our funding application we will need to list all the services we plan to purchase in SFY 2018.

ADJOURNMENT

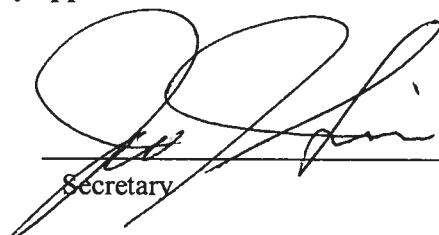
RESOLUTION NO. 3-28-17-16

Be it resolved upon motion by J. Reed and second by J. Andes to adjourn the meeting. Motion was unanimously approved.

The Board meeting adjourned at 6:59 pm.



Chair



Secretary