

Fairfield County ADAMH Board

Minutes of the January 24, 2017, Board meeting held at ADAMH Board office, pursuant to notice mailed to all Board members.

Erin Roylance, D.O., Chairperson, called the meeting to order at 6:32 pm with a quorum present.

SWEARING IN

New board member Trisha Whetstone was sworn in by Mark Perry. Chairperson Roylance welcomed her to the board.

ROLL CALL

PRESENT

Jodi Andes, Jonathan McCombs, Ph.D., Joe Palmer, Sheri Perry, Jean Reed, Erin Roylance, D.O., Joseph Sidon, Jennifer Smith, Trisha Whetstone, Jennifer Yancey

ABSENT

Sam Hurley

STAFF

Rhonda Myers, Nadine Carroll, Patti Waits, David Stretton, Ph.D., Maureen Keller, Toni Ashton, Jim Averill, Martha Pool

GUESTS

Mark Perry, Lisa Wells, Kim Devitt, Tessie Swain, Trisha Farrar, Tonya Fulwider, Sheronda Palmore, Meghan Arnold, Suzanne Capitini, Miranda Zircher, Tony Motta

Chairperson Roylance asked guests to introduce themselves.

Jim Averill, MIPS Director, conducted HIPAA training for board members and board staff.

Presentations to give board members an overview of agencies from which we currently purchase services were made by the following agency representatives:

Lisa Wells – Executive Director of Family, Adult & Children First Council

Suzanne Capitini – Executive Director of The Lighthouse

Kim Devitt – Director of Headstart, Lancaster-Fairfield Community Action Agency

Tonya Fulwider & Sheronda Palmore – staff from Mental Health America of Franklin County

Miranda Zircher – staff from Mid-Ohio Psychological Services

Tony Motta – CEO of New Horizons Mental Health Services

Trisha Farrar – CEO of The Recovery Center

Meghan Arnold – Executive Director of Fairfield Mental Health Consumer Group

Chairperson Roylance asked the board members to review the December 6, 2016, board minutes.

RESOLUTION NO.1-24-17-1

Be it resolved upon motion by J. Palmer and second by S. Perry to approve the minutes from the December 6, 2016, board meeting. Motion was unanimously approved.

COMMUNITY RELATIONS COMMITTEE

Chairperson Palmer shared that, even though their committee did not meet in January, the ADAMH Board is listed three times in the Lancaster and Pickerington Calendars that went out to approximately 36,000 households.

FINANCE COMMITTEE

Chairperson Perry reported that the committee reviewed and approved the month end financials for November 2016.

RESOLUTION NO.1-24-17-2

Be it resolved upon motion by the Finance Committee to approve the November 2016 month end financials as presented. Motion was unanimously approved.

Chairperson Perry shared that the committee reviewed and approved the signature page for the Drug Free Workplace Initiative Grant.

RESOLUTION NO.1-24-17-3

Be it resolved upon motion by the Finance Committee to approve the signature page from the Grants Financial Management System for the Drug Free Workplace Initiative from the Ohio Department of Mental Health & Addiction Services. Motion was unanimously approved.

Chairperson Perry shared that, following the December Board Meeting where the GOSH Contract was approved for \$35,000, that it needed to be \$40,000 with the understanding that \$5,000 for the one year lease would be credited toward the purchase of GOSH which gives the net effect at \$35,000.

RESOLUTION NO.1-24-17-4

Be it resolved upon motion by the Finance Committee to approve amending Resolution 12-6-16-11 from “to approve the GOSH License Contract for Purchase in the amount of \$35,000 contingent upon approval by the Prosecutor’s office” to “to approve the GOSH License Contract for Purchase in the amount of \$40,000 contingent upon approval by the prosecutor’s office. Motion was unanimously approved.

The Committee reviewed Tyler’s Light 2015 Financial Statement and SFY 2016 audits from New Horizons and The Recovery Center.

RESOLUTION NO.1-24-17-5

Be it resolved upon motion by the Finance Committee to acknowledge the receipt of Tyler’s Light 2015 Financial Statement Review, The Recovery Center’s SFY 2016 Audit and New Horizons Mental Health Services’ SFY 2016 Audit. Motion was unanimously approved.

The Finance Committee reviewed and approved the Communications Contract for Mental Health America of Franklin County for calendar year 2017.

RESOLUTION NO.1-24-17-6

Be it resolved upon motion by the Finance Committee to approve the Communications Services Contract for Mental Health America of Franklin County effective January 1, 2017, through December 31, 2017, in the amount of \$590 contingent upon approval by the Prosecutor's Office. Motion was unanimously approved.

The Finance Committee reviewed the Public Private Solutions Contract for a total amount of \$219,642.

RESOLUTION NO.1-24-17-7

Be it resolved upon motion by the Finance Committee to approve the SFY 2017 Public Private Solutions (PPS) Contract for a total amount of \$219,642 with the understanding each participating partner will share in an equal cost of \$72,331 per year contingent upon approval by the Prosecutor's Office. Motion was unanimously approved.

The Finance Committee reviewed and approved Contract Modification #3 for 211/Information & Referral to add GOSH/MACSYS Enrollment Specialist.

RESOLUTION NO.1-24-17-8

Be it resolved upon motion by the Finance Committee to approve SFY 2017 Contract Modification #3 for 211/Information & Referral to add GOSH/MACSYS Enrollment Specialist in the amount of \$4,840 contingent upon approval by the Prosecutor's Office. Motion was unanimously approved.

The Finance Committee reviewed and approved a Commitment to Participate in Problem Gambling Network of Community Readiness Assessment Mini-Grant.

RESOLUTION NO.1-24-17-9

Be it resolved upon motion by the Finance Committee to approve the SFY 2017 Commitment to Participate in Problem Gambling Network of Community Readiness Assessment (CRA) Mini-Grant in the amount of \$6,200 contingent upon approval by the Prosecutor's Office. Motion was unanimously approved.

MENTAL HEALTH & ADDICTION (MHA) COMMITTEE

Chairperson Smith shared that the MHA Committee reviewed and approved contract modifications for peer support for New Horizons, The Recovery Center and The Lighthouse.

RESOLUTION NO.1-24-17-10

Be it resolved upon motion by the MHA Committee to approve contract modifications for SFY 2017 Peer Support Services for each New Horizons (\$21,507), The Recovery Center (\$21,507) and The Lighthouse (\$10,753.50) contingent upon approval by the Prosecutor's Office. Motion was unanimously approved.

Chairperson Smith shared updates on prevention activities, Maryhaven utilization, quarterly report on Nationwide Children's Hospital, Project Dawn and Purchase of Service Status. The MHA Committee also reviewed the Decision Tree and Board Staff Preliminary Recommendations for Reductions and as the committee worked, David Stretton, Fiscal Officer, updated a spreadsheet with proposed reductions. Final decisions in cuts will wait until the February committee meetings after the committee and all board members have a chance to review applications. Agencies will have a chance to comment in the committee meetings as part of the process.

CONTINUOUS QUALITY IMPROVEMENT (CQI) COMMITTEE

Chairperson McCombs shared that the CQI Committee reviewed the 2016 annual Major Unusual Incident Report. The committee talked about the guide to reviewing contract applications and what they would be looking at in particular. They actually reviewed 4 or 5 agency applications and made suggestions for the Outcomes Reporting. Most were to ask for more specific information. The remaining agencies' applications would be reviewed in February. There were no action items to take to the board.

EXECUTIVE COMMITTEE

Chairperson Roylance shared that the Executive Committee reviewed and approved reimbursing Sheri Perry for expenses incurred while attending the Behavioral Health Conference earlier in January.

RESOLUTION NO.1-24-17-11

Be it resolved upon motion by the Executive Committee to reimburse Sheri Perry in the amount of \$171.10 to attend the OMHAS Behavioral Health Conference. Motion passed with one abstention by Sheri Perry.

Sheri Perry has already shared information from the conference with some board members and board staff but is willing to share with others if interested.

POLICY COMMITTEE

Chairperson Sidon shared that the committee reviewed and approved a revised 03.18 Credit/Vendor Card Policy.

RESOLUTION NO.1-24-17-12

Be it resolved upon motion by the Policy Committee to approve the first reading of the revised 03.18 Credit/Vendor Card Policy. Motion was unanimously approved.

The Policy Committee also reviewed 03.18.01 Credit/Vendor Card Procedure and presented it to the board for Advise/Consent only. No further suggestions were made for it.

The Policy Committee also discussed agency budget backfilling and cash flow. Instead of being a policy, the information will be incorporated into the boilerplate contract language. There is more work to be done on the Pre-Payment of Services Policy before we bring it to the board.

DIRECTOR'S REPORT

Director Myers thanked the board members for their time to board matters. There is a lot to review before decisions on contracts can be made in February. She encouraged board members to come to any of the committee meetings to engage in the process. The February committee schedule was provided to all board members and Director Myers invited board members to ask for materials to be printed before a meeting if that would be helpful. She also relayed news of Tony Motta's retirement at the end of June 2017. Director Myers encouraged board members to be part of the ADAMH Facebook by "liking" and sharing news from that platform.

Those interested in being part of the planning team for the 2017 Recovery Conference are invited to attend a meeting on Friday, Feb. 3, at 2 pm here at the ADAMH Board offices.

There were also several contracts included at the end of the board materials that had changes after the board approved them. The 211 Contract Modification #2 – additional money from 2016 that rolled over into 2017; Chief Clinical Officer (Sara McIntosh) Contract – the board had approved a change in the contract total and then there was a subsequent negotiation by board staff of hourly rate and hours; Working Partners – this had lots of back and forth between attorneys, but one of the particular things to deal with was all of the intellectual property clauses that had to be worked out, venue for any legal action was changed to Fairfield Co, a public records request needs to go through the Prosecutor's office; the subleases for both 211/Information & Referral and Mental Health America had to be changed from 5-year leases to 1 year leases to match the ADAMH Board lease from Lancaster City Schools.

Director Myers thanked the board staff for all the work they produced in preparing for committee and board meetings.

CHAIRPERSON'S REPORT

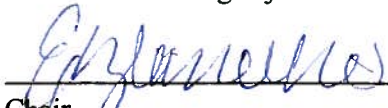
Chairperson Roylance announced that there was a new drug detox center in Whitehall, Breaking Point, which has 16 beds and a 7-day program.

ADJOURNMENT

RESOLUTION NO.1-24-17-13

Be it resolved upon motion by J. Sidon and second by T. Whetstone to adjourn the meeting. Motion was unanimously approved.

The Board meeting adjourned at 9:02pm.


Chair


Secretary